

# TIPMONT REMC ENVIROWATTS TRUST

## Guidelines and Application

### **Overview**

The role of the Trust Board is to make the best use of the funds entrusted to us to support activities in the surrounding counties and to be sure that whatever gifts we make are handled wisely. The Trust Board considers grants up to a maximum of ten thousand dollars to an organization annually.

Because we want to be helpful to as many organizations as possible, we encourage you to seek funding from more than just EnviroWatts. We will not penalize you for doing that; in fact, when we see that you have been resourceful - that is, your organization is willing to put some of its own money into a project, and has gotten or is working on getting support from other organizations as well - that lends strength to your proposal. Applications should be submitted before projects are begun.

If your organization has funds to complete this project without our assistance, we assume you will fund it yourselves. Because it helps us to understand the priorities and financial health of an organization, we ask you to provide the requested financial information.

Once we have received a request, that request will go to the Trust Board. The Board is free to support, question, or deny any request. Once the board has approved a request, a check will be written to the organization, which is sent with a cover letter from the Trust Board.

Grant proposals will be reviewed using the following criteria:

- a) Is there an established need for the program/project for which the grant is requested?
- b) Is it appropriate for the Trust to make a grant for the requested purpose, or are there more compatible sources of potential funding?
- c) Does the Trust have adequate resources to effectively respond to this need?
- d) Is it good for the surrounding area?

### **EnviroWatts Project Guidelines**

Funding from the EnviroWatts Trust Fund is available for environmental projects within the local area. These Project Guidelines have been created to assist those organizations seriously considering submitting an application for funding by identifying those environmental projects more likely to be considered acceptable by the Trust Board, since they make the final decision about the projects to be funded. However, even though a project might seem to fit well within these Guidelines, the Trust Board reserves the right to fund or the right to not fund, any particular project. Also, the Trust Board is limited by monies available in the Trust Fund. This may require the Trust Board to fund only a few projects out a number of well-deserving projects.

### **Expectation of the Applicant**

- The applicant is encouraged to participate significantly through personal effort and involvement in the project
- The applicant should also secure some funding from sources other than the EnviroWatts Trust Fund

### **Types of Projects that might be funded by EnviroWatts**

- Plant trees or native plants
- Enhance specie diversity
- Create or restore habitat for wildlife
- Develop renewable energy sources and resources
- Projects that minimize energy use
- Projects that minimize and educate on safe disposal of waste, especially hazardous/chemical waste
- Encourage recycling
- Improve water quality of rivers, streams and underground aquifers
- Improve air quality of local area
- Educate the public on local environmental issues

### **The Tipmont REMC EnviroWatts Trust granting cycles are as follows:**

#### Cycle 1

1<sup>st</sup> Monday in January — Deadline for applications

4<sup>th</sup> Monday in January — Board action on grant request

#### Cycle 2

1<sup>st</sup> Monday in April — Deadline for applications

4<sup>th</sup> Monday in April — Board action on grant request

#### Cycle 3

1<sup>st</sup> Monday in July — Deadline for applications

4<sup>th</sup> Monday in July — Board action on grant request

#### Cycle 4

1<sup>st</sup> Monday in October — Deadline for applications

4<sup>th</sup> Monday in October — Board action on grant request

Tipmont REMC EnviroWatts Trust  
P.O. Box 20  
Linden, IN 47955-0020

APPLICATION FOR DONATION  
ORGANIZATION/AGENCY

1. Name of Organization \_\_\_\_\_
2. Address: \_\_\_\_\_  
Street Address or Post Office Box: \_\_\_\_\_  
City or Town State Zip Code
3. Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
4. Contact Person: \_\_\_\_\_
5. The organization requesting funding must be exempt from payment of income tax. A copy of Form 501[c]3 from Internal Revenue Service must be attached.

**NATURE OF REQUEST**

1. Briefly describe the project for which you are requesting a grant:

2. Amount you are requesting: \$ \_\_\_\_\_

Amount needed for Project: \$ \_\_\_\_\_

Deadline grant needed by: \_\_\_\_\_

The Trust Board considers grants up to a maximum of ten thousand dollars annually per organization.

3. Is your organization contributing to the project in terms of cash and/or in-kind/non-cash?

If so, please provide details of the contribution: \_\_\_\_\_

\_\_\_\_\_

4. From what other companies/sources of revenue are you requesting a contribution and for how much?

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5. Who will benefit from this project?

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6. If we support your project, how will you measure its effectiveness and follow-up with us with your results?

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7. Are there specific results/outcomes that are expected?

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8. Are you interested and able to make a presentation to Trust Board?

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### **MORE ABOUT YOUR ORGANIZATION**

1. Do you have a Board of Directors? \_\_\_\_\_

2. What are your total annual operating expenses? \$\_\_\_\_\_

3. What are your total annual fund raising expenses? (as a dollar and/or percent of total operating expense) \$\_\_\_\_\_

4. Briefly describe your organization's financial accountability. Are you audited independently on an annual basis? \_\_\_\_\_

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5. Please list ways we might be recognized for awarding a grant to your organization:

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## CONTINGENCY PLANNING

1. If we are unable to award a grant for all or some of your requested amount, what is your back-up plan? \_\_\_\_\_  
\_\_\_\_\_

THE INFORMATION CONTAINED IN THIS STATEMENT IS FOR THE PURPOSE OF OBTAINING FUNDING FROM THE TIPMONT REMC ENVIROWATTS TRUST ON BEHALF OF THE UNDERSIGNED. EACH UNDERSIGNED UNDERSTANDS THAT THE INFORMATION PROVIDED HEREIN IS USED IN DECIDING GRANT FUNDING, AND EACH UNDERSIGNED REPRESENTS AND WARRANTS THAT THE INFORMATION PROVIDED IS TRUE AND COMPLETE AND THAT THE TIPMONT REMC ENVIROWATTS TRUST MAY CONSIDER THIS STATEMENT AS CONTINUING TO BE TRUE AND CORRECT UNTIL A WRITTEN NOTICE OF A CHANGE IS PROVIDED. THE TIPMONT REMC ENVIROWATTS TRUST IS AUTHORIZED TO MAKE ALL INQUIRIES THEY DEEM NECESSARY TO VERIFY THE ACCURACY OF THE STATEMENTS MADE HEREIN.

\_\_\_\_\_  
NAME OF ORGANIZATION:

\_\_\_\_\_  
SIGNATURE OF REPRESENTATIVE:

DATE: \_\_\_\_\_

*For Trust Use Only*

\_\_\_\_\_ *Approved Date:* \_\_\_\_\_ *Amount Approved:* \_\_\_\_\_

Form 1  
ENVIROWATTS